



Scruton Allotments Association

Station Road, Scruton, Northallerton, DL7 0QN

www.scrutonallotments.org.uk

info@scrutonallotments.org.uk

Minutes of Meeting held at East Grange House, Scruton, 23rd October 2025 (draft)

Attendance: Andrew Carter, Joe Lofthouse, Richard Zealley

Apologies: Ian Powell, Elizabeth Davies, Matt McGuckin, John Vickers

Welcome	Comments	Action Points
1. Agreement of last minutes	No minutes from last meeting	
2. Finance	Recent purchases of: bench, banner, posts, and food for the members' BBQ. Balance on current account £1,658.01, total across all accounts £2,747.70	
3. Work Parties	Last WP was a success, both in terms of progress but also as a social occasion. Next WP in spring, tie in with potato distribution and another BBQ. Perhaps keep these to quarterly with ad-hoc days to tackle specific issues with selected members. We should agree calendar of events for 2026 ASAP.	AC: Fencing All: date of next WP
4. Fireworks BBQ	Reviewed figures from last 2 years: 2023: 86 brg, 51 ssg, 8 vgn 2024: 80 brg, 43 sse, 46 ppk, 10 vgn Planned menu. Frozen pulled pork may not be OK to serve and we want to simplify things to be as efficient as possible so: burgers (cheese option), sausage in a roll, hot dog (canned) in a roll, vegan burger and GF sausage roll. Start cooking by 5pm to get as much pre-cooking as possible. Keep warm in 3 warming dishes and Hostess. Organise similar to previous years but with orders taken at entrance end. Apart from order takers, cook and RZ, everyone else will take an order, fulfil it, call out customer. If not there, leave for collection and move onto next order.	See attached plan for actions and responsibilities, shopping lists, team and equipment list. Organise system for collection of orders RZ



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	We have just enough volunteers but also worth putting out in next member notice.	
4. Pumpkins	As per JV, we will distribute the remainder FOC by placing at entrance to playing fields.	RZ check with Mark AC harvest RZ notice
5. Chris Snell memorial bench	Bench has been purchased and is in EGH garage waiting assembly. Need to clear the end of the grass for placement when ready. Suggestion of a permanent open shelter for bench and members. Need to agree wording for a plaque and get that ordered. Aim to set up early in new year. Must be done before AGM!	RZ assemble with help All assist with clearing space RZ agree wording with Jane S and source plaque
6. Member Notice	Thanks members for WP, tell about manure delivery, invitation to take woodchip (no limit but be mindful of other members' needs), BBQ volunteers and timing.	RZ send out w/b 27 th Oct
9. AOB	Signs for compost bins No progress on orchard. Waiting for village politics to sort something out. Discussed organisation type of the Association and the need for a new constitution, esp. with changes in leadership. JL would like more talks and is happy to do an initial one to get us started again. We should be on the lookout for used sit-and-ride lawnmower, and polytunnel for Procter's.	RZ print and laminate signs. Metal ones later. RZ to draft new constitution by end of year for discussion and later approval at AGM.
10. Date of next meeting	16 th Jan 2026. Venue t.b.c.	



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Fireworks BBQ 2026

Team (so far).

Person	Role (suggested)
Andrew Carter	BBQ
Richard Zealley	Air Fryer & Management
Matt McGuckin	Orders
John McGuckin ?	Orders
Liz Davies	Service
Ian Powell	Service
Janice Powell	Service
Robert Cort	Service
Teresa Cort	Service
Others	Service

System

- Numbered food order tickets as per 2023 and Fests
- 1 x BBQ operative, cooking initial batches up to 6pm, then keeping warming dishes topped up.
- 1 x Air Fryer operative, initial batch in Hostess trolley, then on demand. Also keep check on stock in warming dishes.
- 2 x order takers with a card machine and access to cash, located near entrance. Orders placed in queue (metal order rack as per fest)
- 4-6 x fulfilment operatives. Take orders from rack in sequence, complete order and take to service table, call number. If not there, place for collection. Used order tickets collected for analysis. Note we will have 2 order books with different colours, so an order will be, e.g., Green 23.

(Suggestion: maintain a pre-printed order log for order tracking and summary. This would have a line per order and boxes to write in a number of each item. This would free up the order ticket to be placed with the order on the collection table. Could also be ticked when an order is complete or left for collection.)



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Menu

All £5

Item	Target	Stock	Needed	Source
Beef burger in bun	50	50		CC freezer
Cheeseburger in bun	50	50		CC freezer
Sausage in roll	100	0	100	t.b.c.
Hot dog (canned) in roll	40	0	40	AC
Vegan burger in bun	6	0	6	RZ
Vegan sausage(s) in roll	6	0	6	RZ
GF sausage in GF roll	6	0	6	AC
Burger buns	106	23 (+50 brown)	50	AC
Rolls	106	24	82	AC
GF rolls	6	0	6	AC

Equipment & Sundries

Equipment	Source	Sundries	Source
BBQ	Shed	Sauces	AC
Hostess Trolley	EGH RZ	Vegan ketchup	RZ
Warmers	Shed & JL	Onions (40)	RZ (Lidl) & JL
Warmer fuel	EGH RZ	Cook onions	RZ & ED
BBQ Tools	AC	Napkins (200)	AC
Fire extinguisher	AC	Foil roll (just in case)	AC
Fire blanket & burn kit	RZ (buy)		
First Aid	Shed		
Metal wind break	AC		

Notes

- Check buns/rolls are vegan?
- Try and get GF sausages for everyone
- Serve on napkin only. No foil this time.