



## Scruton Allotments Association

Station Road, Scruton, Northallerton, DL7 0QN

[www.scrutonallotments.org.uk](http://www.scrutonallotments.org.uk)

[info@scrutonallotments.org.uk](mailto:info@scrutonallotments.org.uk)

### Meeting Minutes Held at the home of Richard Zealley- 18<sup>th</sup> May 2023

**ATTENDANCE: RICHARD ZEALLEY, IAN POWELL, JOE LOFTHOUSE, ELIZABETH DAVIES.**

**APOLOGIES: SYD NYE.**

Welcome	Comments	Action Points
<b>1. Finance</b>	<p>RZ confirmed that following the AGM all plot holders had now paid the annual rent, the landlord had also been paid, expenditure relating to the maintenance on the sheds had also been paid. Current a/c £1700.00.</p> <p>RZ had researched details relating to a Privacy Policy and circulated copies of the document. There were also documents relating to a H &amp; S Policy.</p>	<p>Committee to read both documents and relay back to RZ any alterations. Copies would be re sent to all the committee.</p>
<b>2. State of Allotment</b>	<p>Following on from the AGM and the development of H &amp; S documents it was proposed to hold a 'Walk around the site' to assess the condition of fencing, gates, potential fire, state of compost bins. Following which a schedule of works would be drawn up to then action over the summer in time for the autumn clean up. JL would investigate risk assessment documents held at his place of work relating to our machinery. Addition of a first aid kit.</p> <p>ED brought to the attention the condition of the choke to the small rotavator; IP confirmed it had been fixed.</p>	<p>Date for walk around scheduled for 1<sup>st</sup> June 7.00pm.</p> <p>JL to look at options for training with machinery.</p> <p>RZ to confirm with landlord about when and if the fire could still be lit.</p>
<b>3. Feast BBQ</b>	<p>IP confirmed that after contacting Mark Gatenby regarding using the BBQ for the coming event both Andrew Carter and IP had been shown a short demo' on how it all works.</p>	



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	<p>Whilst the operation is quite straight forward, we would need to consider the following.</p> <p>Additional gas bottles.</p> <p>What we would be cooking &amp; amount of food needed for two events, the afternoon and evening, the PFA are looking to sell up to 400 tickets for the evening.</p> <p>Contactless machine for payment of food.</p> <p>Rota for cooking and preparation.</p> <p>Following the meeting with MG, AC confirmed that he had the opportunity to use a small fridge &amp; freezer and he was also looking to provide a bucket of coleslaw. MG confirmed the format for the day, we would have the use of a marque along with tables, electric supply would also be made available.</p> <p>Suggestions from the committee were to do the normal burgers and sausage during the daytime but look at something different for the evening such a pulled pork?</p> <p>Vegetarian options would also need to be made available along with an additional cooking option.</p>	<p>IP to investigate the options for food from local butchers.</p> <p>RZ to source contactless payment</p>
<b>4.</b>	<p>No further business meeting closed at 8.45pm</p> <p>Date of next meeting 15<sup>th</sup> June venue to be confirmed</p>	