



Scrubton Allotments Association

Station Road, Scrubton, Northallerton, DL7 0QN

www.scrubtonallotments.org.uk

info@scrubtonallotments.org.uk

Meeting Minutes AGM planning meeting held at the home of J. Vickers, 9th March 2023

ATTENDANCE: JOHN VICKERS, RICHARD ZEALLEY, IAN POWELL, JOE LOFTHOUSE, LIZ DAVIES.

APOLOGIES: SYD NYE

Welcome	Comments	Action Points
1. Minutes from 16.02.23	<p>Request for the following to be regular agenda items till resolved.</p> <p>The fleeces have now been moved to a compost bin, area around the entrance to the allotments now clear.</p>	<p>HSBC a/c, Collection of leaves from village, additional manure.</p>
2. AGM Format	<p>Start to be 7.00 -7.30.</p> <p>Welcome by current chair, outlining the format of the evening & importance of the coming year and events.</p> <p>Chairmans report on the past year.</p> <p>Treasurer's report to include reasons behind Data Protection, the rent increase & support at any fund raising. Possible links alongside monthly coffee mornings at the village hall.</p> <p>Secretaries report minutes from last AGM.</p> <p>Election of offices. Secretary to start proceedings, to also include committee.</p> <p>Members Forum: To be delivered by JV, to outline the way forward & reasons to the members for the following. H & S policy, list of contact details in case of accidents, risk assessments, outline of the purpose behind the new compost bins, options of additional manure & compost.</p> <p>Memorial to CS.</p> <p>JL to take over this section with a talk around the benefits of the different composts & why manure should be allowed to rot down.</p>	<p>SN to stand down as chair, Proposal for JV to be Chair with JL as vice chair.</p> <p>Andy Venus is to carry out risk assessments.</p>



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3.	Refreshments will be made available to members on the evening.	JV & RZ to organise.
4.	Personal invite to be sent to all members outlining the importance of attending the AGM.	JV & RZ to liaise